



**Cherwell**

DISTRICT COUNCIL  
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting  
of the Executive held on Monday 9 January 2023**

1. Date of publication of this summary: 10 January 2023
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): Agenda Item 11, Banbury Business Improvement District (BID) Renewal Ballot the Chairman of the Overview & Scrutiny Committee has agreed to waive call in for this item as it is time critical for the BID renewal ballot process that that the Council formally advise the BID as to whether or not their Business Plan is compliant with the Regulations as soon as possible after the Executive meeting.
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 13 January 223
4. Notes:-
  - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
  - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
  - (c) Call-in can be requested by any six non-executive members of the Council.  
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
  - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
  - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees  
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p><b>Agenda Item 7 Monthly Performance, Risk and Finance Monitoring Report November 2022</b></p> <p>Report of Assistant Director of Finance and Assistant Director – Customer Focus</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 to note the Performance, Risk and Finance Monitoring Report for November 2022.</p>	<p><b>Resolved</b></p> <p>(1) That the Performance, Risk and Finance Monitoring Report for November 2022 be noted.</p>	<p>This report provides an update on progress made during November 2022, to deliver the council's priorities through reporting on its performance, risk and financial positions</p>	<p>This report summarises the council's performance, risk and financial positions up to the end of November, therefore there are no alternative options to consider. However, Members may wish to request further information from officers or for inclusion.</p>	<p>None</p>
<p><b>Agenda Item 8 Council Tax Base 2023-2024</b></p> <p>Report of the Assistant Director of Finance (S151</p>	<p><b>Resolved</b></p> <p>(1) That the report of the Assistant Director of Finance for the</p>	<p>The Council must legally set a tax base for the following year by 31 January. This will allow the Council to notify its preceptors of the tax base in</p>	<p>There are no alternative options. The Council has to set a tax base in order to set its council tax for 2023-2024.</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Officer)</p> <p><b>Recommendations</b></p> <p>That the Executive:</p> <p>1.1 approves the report of the Assistant Director of Finance for the calculation of the Council's Tax Base for 2023-2024</p> <p>1.2 agrees that, in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by Cherwell District Council as its Council Tax Base for the year 2023-2024 shall be <b>58,184.3</b>.</p>	<p>calculation of the Council's Tax Base for 2023-2024 (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(2) That it be agreed that, in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, the amount calculated by Cherwell District Council as its Council Tax Base for the year 2023-2024 shall be 58,184.3.</p> <p>(3) That it be agreed for the parishes which form part of its area shown in the annex to the Minutes (as set out in the Minute Book),</p>	<p>order for them (and the Council) to set their budgets for 2023/24.</p>		

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service														
<p>1.3 agree for the parishes which form part of its area shown in Appendix 1, the amount calculated as the Council Tax Base for the year 2023-2024 in respect of special items shall be as indicated in the column titled Tax Base 2023-2024.</p> <p>1.4 agrees for the Flood Defence Areas which form part of its area, the amount calculated as the Council Tax Base for the year 2023-2024 for the purposes of levies on Oxfordshire County Council by River Authorities, shall be:</p> <table data-bbox="129 1310 483 1439"> <tr> <td>Thames Flood Defence Area</td> <td>55,826.0</td> </tr> <tr> <td>Anglian (Great Ouse) Flood Defence Area</td> <td>1,910.5</td> </tr> <tr> <td>Severn Region Flood</td> <td>447.8</td> </tr> </table>	Thames Flood Defence Area	55,826.0	Anglian (Great Ouse) Flood Defence Area	1,910.5	Severn Region Flood	447.8	<p>the amount calculated as the Council Tax Base for the year 2023-2024 in respect of special items shall be as indicated in the column titled Tax Base 2023-2024.</p> <p>(4) That it be agreed for the Flood Defence Areas which form part of its area, the amount calculated as the Council Tax Base for the year 2023-2024 for the purposes of levies on Oxfordshire County Council by River Authorities, shall be:</p> <table data-bbox="595 1238 949 1422"> <tr> <td>Thames Flood Defence Area</td> <td>55,826.0</td> </tr> <tr> <td>Anglian (Great Ouse) Flood Defence Area</td> <td>1,910.5</td> </tr> <tr> <td>Severn Region Flood Defence Area</td> <td>447.8</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>58,184.3</b></td> </tr> </table>	Thames Flood Defence Area	55,826.0	Anglian (Great Ouse) Flood Defence Area	1,910.5	Severn Region Flood Defence Area	447.8	<b>TOTAL</b>	<b>58,184.3</b>			
Thames Flood Defence Area	55,826.0																	
Anglian (Great Ouse) Flood Defence Area	1,910.5																	
Severn Region Flood	447.8																	
Thames Flood Defence Area	55,826.0																	
Anglian (Great Ouse) Flood Defence Area	1,910.5																	
Severn Region Flood Defence Area	447.8																	
<b>TOTAL</b>	<b>58,184.3</b>																	

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
Defence Area — <b>TOTAL</b> 58,184.3				
<p><b>Agenda Item 9 Consultation &amp; Engagement for Banbury Vision 2050</b></p> <p>Report of Assistant Director – Growth and Economy</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To approve the outline programme governance arrangements for the Banbury Vision 2050 Programme Board and Terms of Reference (see Appendix 1).</p> <p>1.2 To approve the initiation of consultation &amp; engagement on</p>	<p><b>Resolved</b></p> <p>(1) That the outline programme governance arrangements for the Banbury Vision 2050 Programme Board and Terms of Reference be approved.</p> <p>(2) That the initiation of consultation and engagement on Banbury Vision 2050 be approved.</p> <p>(3) That proceeding with the appointment of consultants for community consultation and</p>	<p>This report is the first of a series which will update Executive on Banbury Vision 2050 progress to March 2024, and beyond.</p> <p>The reason for recommendation 1 is that to progress the regeneration on Banbury, robust governance arrangements are required to make sure that the necessary connections and synergies are made to drive effective delivery. Recommendation 2 kicks starts the conversation and process of ensuring the ‘buy-in’ of the community into this future. Recommendation 3 gives the authority to proceed on recommendation 2.</p>	<p>Option 1: Do nothing – this is not an option. Doing nothing runs the risk of not delivering on strategic priorities and Banbury not being regenerated and left behind with impaired prosperity.</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Banbury Vision 2050.</p> <p>1.2 To approve proceeding with the appointment of consultants for community consultation and engagement.</p>	<p>engagement be approved.</p>			
<p><b>Agenda Item 10</b> <b>Oxfordshire Inclusive Economy Partnership's Charter</b></p> <p>Report of Assistant Director - Growth and Economy</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To broadly welcome the work of the Oxfordshire Inclusive Economy Partnership (OIEP).</p>	<p><b>Resolved</b></p> <p>(1) That the work of the Oxfordshire Inclusive Economy Partnership (OIEP) be broadly welcomed.</p> <p>(2) That it be agreed to actively engage with the OIEP by delegating authority to the Corporate Director – Communities, in conjunction with the Portfolio Holder for Regeneration and</p>	<p>The Oxfordshire Inclusive Economy Partnership (OIEP) has developed a Charter as a statement of shared commitment to creating a more inclusive local economy, reflecting the broad ambitions of partners from throughout the county to engage everybody in the creation of stronger, more sustainable communities.</p> <p>Pledges towards the aims of the Charter are being sought. It is recommended that, once the Charter and proposed</p>	<p>Option 1: Not to engage with the work of the Oxfordshire Inclusive Economy Partnership and not to sign the Charter or pledge towards its delivery. This was rejected because it would miss an opportunity to reinforce its current work by working in partnership to extend the resources in Cherwell to tackle the significant issues being faced by residents who are not included within the local economy.</p>	<p>None</p>

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>1.2 To actively engage with the OIEP by delegating authority to the Corporate Director – Communities, in conjunction with the Portfolio Holder for Regeneration and Economy, to contribute to the OIEP Steering Group and Working Groups on behalf of the Council.</p> <p>1.3 To authorise the Corporate Director – Communities, in consultation with the Portfolio Holder for Regeneration and Economy, to make appropriate pledges and to sign the OIEP’s Charter to reflect the commitments contained within the Council’s</p>	<p>Economy, to contribute to the OIEP Steering Group and Working Groups on behalf of the Council.</p> <p>(3) That the Corporate Director – Communities, in consultation with the Portfolio Holder for Regeneration and Economy, be authorised to make appropriate pledges and to sign the OIEP’s Charter to reflect the commitments contained within the Council’s Delivery Plan (2022-2024).</p>	<p>pledges are clear, Cherwell District Council’s commitment reflects and promotes the policies, activities and commitments it has within its Business Plan and Delivery Plan (2022-2024). This will allow partners to understand this Council’s approach and to develop co-operative activity to address matters of shared interest.</p> <p>The Charter is due to be launched in January 2023 and it is recommended that the Corporate Director – Communities be authorised, in consultation with the Portfolio Holder for Regeneration and Economy, to make appropriate pledges and to sign the OIEP’s Charter to reflect the commitments contained within the Council’s Delivery</p>	<p>Option 2: To engage with the work of the Oxfordshire Inclusive Economy Partnership but neither sign the Charter nor pledge towards its delivery. This was rejected because it would suggest that the Council is not committed to the creation of an inclusive economy.</p>	

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
Delivery Plan (2022-2024).		Plan (2022-2024).		
<p><b>Agenda Item 11 Banbury Business Improvement District (BID) Renewal Ballot</b></p> <p>Report of Assistant Director – Growth and Economy</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the steps required in the process leading to Banbury BID’s renewal ballot.</p> <p>1.2 To delegate authority to the Assistant Director – Growth and Economy; the Assistant Director – Finance, and the</p>	<p><b>Resolved</b></p> <p>(1) That the steps required in the process leading to Banbury BID’s renewal ballot be noted.</p> <p>(2) That authority be delegated to the Assistant Director – Growth and Economy; the Assistant Director – Finance, and the Council’s Monitoring Officer to review the draft Business Plan submitted by the BID in order to enable the Plan to be approved as compliant with the relevant BID</p>	<p>The meeting is asked to note the steps required in preparation for the renewal ballot and to approve the recommendations in order to have the necessary delegations of authority in place to enable the renewal ballot’s progression in alignment with the BID Regulations 2004.</p>	<p>Option 1: Not to approve the recommended delegations of authority. Reason for rejection: This is rejected because not approving the recommended delegations of authority would mean that the Council would be unable to fulfil its role as Ballot Holder; Billing Authority and Regulator in alignment with the BID Regulations 2004 in undertaking the actions required for the renewal ballot and thereafter.</p>	<p>None</p>



Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Council's Monitoring Officer to review the draft Business Plan submitted by the BID in order to enable the Plan to be approved as compliant with the relevant BID legislation within the required timescale; or reject it, in which case, it would not be possible to proceed with the renewal ballot.</p> <p>1.3 To delegate authority to the Assistant Director of Finance, as the Council's s.151 officer, to determine the Levy Collection Fee per annum for the next five year term and negotiate as required with the BID.</p> <p>1.4 To delegate authority to</p>	<p>legislation within the required timescale; or reject it, in which case, it would not be possible to proceed with the renewal ballot.</p> <p>(3) That authority be delegated to the Assistant Director of Finance, as the Council's s.151 officer, to determine the Levy Collection Fee per annum for the next five year term and negotiate as required with the BID.</p> <p>(4) That authority be delegated to the Assistant Director - Growth and Economy, in conjunction with the Assistant Director of Finance and the</p>			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>the Assistant Director - Growth and Economy, in conjunction with the Assistant Director of Finance and the Council's Monitoring Officer, to enter into and amend any agreements, legal or contractual, between the Council and the BID, including the Operating Agreement; Data Sharing Agreement; and Baseline Statement.</p> <p>1.5 To delegate authority to the Corporate Director – Communities, in conjunction with the Assistant Director – Growth and Economy; the Assistant Director – Finance; the Council's Monitoring Officer; the</p>	<p>Council's Monitoring Officer, to enter into and amend any agreements, legal or contractual, between the Council and the BID, including the Operating Agreement; Data Sharing Agreement; and Baseline Statement.</p> <p>(5) That it be agreed that all of the Council's Eligible Votes be used to vote in favour of the Banbury Bid at the forthcoming ballot.</p> <p>(6) That authority be delegated to the Corporate Director - Communities to cast the votes on behalf of the Council in the renewal ballot.</p>			

<b>Agenda Item and Recommendation</b>	<b>Decision</b>	<b>Reasons</b>	<b>Alternative Options</b>	<b>Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service</b>
<p>Leader of the Council; the Portfolio Holder for Regeneration and Economy; and the Council's Banbury BID Board elected member observer, to establish, via officer and member meetings, the Council's voting position in the renewal ballot.</p> <p>1.6 To delegate authority to the Corporate Director - Communities to cast the votes on behalf of the Council in the renewal ballot.</p>				